

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

FINANCIAL REPORT WITH
SUPPLEMENTARY INFORMATION

Year Ended March 31, 2006

AUDITING PROCEDURES REPORT

Issue under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name Township of Elbridge		County Oceana
Audit Date March 31, 2006	Opinion Date September 21, 2006	Date Accountant Report Submitted to State: September 21, 2006		

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- | | |
|---|--|
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements. |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act. |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 6. The local unit has been delinquent distributing tax revenues that were collected for another taxing unit. |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during they year). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95). |

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name) Campbell, Kusterer & Co., P.C.			
Street Address 512 N. Lincoln, Suite 100, P.O. Box 686		City Bay City	State MI
		Zip 48707	
Accountant Signature <i>Campbell, Kusterer & Co., P.C.</i>			

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

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CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

September 21, 2006

To the Township Board
Township of Elbridge
Oceana County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of Elbridge, Oceana County, Michigan as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of Elbridge's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of Elbridge, Oceana County, Michigan as of March 31, 2006, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the Township has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, as of April 1, 2005.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Campbell, Kusterer & Co., P.C.
CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2006

The Management's Discussion and Analysis report of the Township of Elbridge covers the Township's financial performance during the year ended March 31, 2006.

FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Net assets at March 31, 2006, totaled \$334,978.75 for governmental activities. Overall total capital assets increased due to the purchase of land and a new Township hall.

Overall revenues were \$196,679.91. Governmental activities had a \$36,178.05 increase in net assets.

We did not incur any new debt.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

ENTITY-WIDE FINANCIAL STATEMENTS

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Township are reported as governmental activities. This includes the General Fund and the Cemetery Perpetual Care Fund.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2006

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental funds: All of the Township's activities are included in the governmental category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental activities include the General Fund and the Cemetery Perpetual Care Fund.

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Our cash position in the governmental activities remains stable.

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for most of the Township's governmental services. The most significant are capital outlay which incurred expenses of \$105,001.00 and Fire Protection which incurred expenses of \$55,786.80.

CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$105,001.00 in capital assets this year.

The Township has no debt at this time.

KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The future of state revenue sharing is very clouded and it represents a significant portion of our income.

CONTACTING THE TOWNSHIP'S MANAGEMENT

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township at (231)873-4740.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

GOVERNMENT-WIDE STATEMENT OF NET ASSETS
March 31, 2006

	<u>Governmental Activities</u>
ASSETS:	
CURRENT ASSETS:	
Cash in bank	183 397 82
Taxes receivable	<u>11 277 41</u>
Total Current Assets	<u>194 675 23</u>
NON-CURRENT ASSETS:	
Capital Assets	156 527 50
Less: Accumulated Depreciation	<u>(16 223 98)</u>
Total Non-current Assets	<u>140 303 52</u>
TOTAL ASSETS	<u>334 978 75</u>
LIABILITIES AND NET ASSETS:	
LIABILITIES:	
CURRENT LIABILITIES	<u>-</u>
Total Current Liabilities	<u>-</u>
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	140 303 52
Reserved for cemetery care	52 464 67
Unrestricted	<u>142 210 56</u>
Total Net Assets	<u>334 978 75</u>
TOTAL LIABILITIES AND NET ASSETS	<u>334 978 75</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
Year ended March 31, 2006

	<u>Expenses</u>	<u>Program Revenue</u>	<u>Governmental Activities</u>
		<u>Charges for Services</u>	<u>Net (Expense) Revenue and Changes in Net Assets</u>
FUNCTIONS/PROGRAMS			
Governmental Activities:			
Legislative	5 832 52	-	(5 832 52)
General government	61 421 10	9 662 28	(51 758 82)
Public safety	59 660 74	1 020 00	(58 640 74)
Public works	27 374 76	-	(27 374 76)
Culture and recreation	2 466 00	-	(2 466 00)
Other	3 746 74	-	(3 746 74)
Total Governmental Activities	<u>160 501 86</u>	<u>10 682 28</u>	<u>(149 819 58)</u>
General Revenues:			
Property taxes			79 902 95
State revenue sharing			95 591 73
Interest			2 113 48
Miscellaneous			<u>8 389 47</u>
Total General Revenues			<u>185 997 63</u>
Change in net assets			36 178 05
Net assets, beginning of year			<u>298 800 70</u>
Net Assets, End of Year			<u>334 978 75</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

BALANCE SHEET – GOVERNMENTAL FUNDS
March 31, 2006

	<u>General</u>	<u>Cemetery Perpetual Care</u>	<u>Total</u>
<u>Assets</u>			
Cash in bank	130 748 25	52 464 67	183 212 92
Taxes receivable	11 277 41	-	11 277 41
Due from other funds	<u>184 90</u>	<u>-</u>	<u>184 90</u>
Total Assets	<u>142 210 56</u>	<u>52 464 67</u>	<u>194 675 23</u>
<u>Liabilities and Fund Equity</u>			
Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Fund equity:			
Fund balances:			
Reserved for cemetery care	-	52 464 67	52 464 67
Unreserved:			
Undesignated	<u>142 210 56</u>	<u>-</u>	<u>142 210 56</u>
Total fund equity	<u>142 210 56</u>	<u>52 464 67</u>	<u>194 675 23</u>
Total Liabilities and Fund Equity	<u>142 210 56</u>	<u>52 464 67</u>	<u>194 675 23</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS
March 31, 2006

TOTAL FUND BALANCES – GOVERNMENTAL FUNDS	194 675 23
Amounts reported for governmental activities in the statement of net assets are different because –	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet:	
Capital assets at cost	156 527 50
Accumulated depreciation	<u>(16 223 98)</u>
TOTAL NET ASSETS – GOVERNMENTAL ACTIVITIES	<u>334 978 75</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –
GOVERNMENTAL FUNDS
Year ended March 31, 2006

	<u>General</u>	<u>Cemetery Perpetual Care</u>	<u>Total</u>
Revenues:			
Property taxes	79 902 95	-	79 902 95
Licenses and permits	1 020 00	-	1 020 00
State revenue sharing	95 591 73	-	95 591 73
Charges for services-PTAF	5 595 43	-	5 595 43
Charges for services- cemetery	-	4 066 85	4 066 85
Interest	2 111 37	2 11	2 113 48
Miscellaneous	8 389 47	-	8 389 47
Total revenues	<u>192 610 95</u>	<u>4 068 96</u>	<u>196 679 91</u>
Expenditures:			
Legislative:			
Township Board	5 832 52	-	5 832 52
General government:			
Supervisor	4 438 96	-	4 438 96
Elections	2 830 13	-	2 830 13
Assessor	4 499 20	-	4 499 20
Clerk	7 931 17	-	7 931 17
Board of Review	1 479 76	-	1 479 76
Treasurer	10 242 65	-	10 242 65
Cemetery	-	5 062 98	5 062 98
Building and grounds	21 703 85	-	21 703 85
Unallocated	559 99	-	559 99
Public safety:			
Fire protection	55 786 80	-	55 786 80
Zoning	3 873 94	-	3 873 94
Public works:			
Highways and streets	27 025 56	-	27 025 56
Culture and recreation:			
Recreation	2 466 00	-	2 466 00
Other functions:			
Fringe benefits	3 746 74	-	3 746 74
Capital outlay	105 001 00	-	105 001 00
Total expenditures	<u>257 418 27</u>	<u>5 062 98</u>	<u>262 481 25</u>
Excess (deficiency) of revenues over expenditures	(64 807 32)	(994 02)	(65 801 34)
Other financing sources (uses):			
Operating transfers in	-	2 668 40	2 668 40
Operating transfers out	(2 668 40)	-	(2 668 40)
Total other financing sources (uses)	<u>(2 668 40)</u>	<u>2 668 40</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(67 475 72)	1 674 38	(65 801 34)
Fund balances, April 1	<u>209 686 28</u>	<u>50 790 29</u>	<u>260 476 57</u>
Fund Balances, March 31	<u>142 210 56</u>	<u>52 464 67</u>	<u>194 675 23</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
Year ended March 31, 2006

NET CHANGE IN FUND BALANCES -- TOTAL GOVERNMENTAL FUNDS (65 801 34)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities,
these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense	(3 021 61)
Capital Outlay	<u>105 001 00</u>

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	<u><u>36 178 05</u></u>
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TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Township of Elbridge, Oceana County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of Elbridge. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Governmental Funds

General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

Permanent Fund

The Cemetery Perpetual Care Fund is used to account for assets that are legally restricted.

Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2005 tax roll millage rate was 3.1291 mills, and the taxable value was \$19,509,616.00.

Encumbrances

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$1,000.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building	10-125 years
Equipment	5-50 years

Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

Post-employment Benefits

The Township provides no post-employment benefits to past employees.

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Accounting Change

Effective April 1, 2005, the Township implemented the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34). Changes to the Township's financial statements as a result of GASB No. 34 are as follows:

A Management's Discussion and Analysis (MD&A) section providing analysis of the Township's overall financial position and results of operations has been included.

Government-wide financial statements (Statement of Net Assets and Statement of Activities) prepared using the full accrual accounting for all the Township's activities have been provided.

Capital assets in the governmental activities column of the Statement of Net Assets include net assets totaling \$140,303.52.

Note 2 – Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
2. The proposed budgets include expenditures as well as the methods of financing them.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 2 – Budgets and Budgetary Accounting (continued)

3. Public hearings are held to obtain taxpayer comments.
4. The budgets are adopted at the activity level by a majority vote of the Township Board.
5. The budgets are adopted on the modified accrual basis of accounting.
6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
7. The adopted budgets are used as a management control device during the year for all budgetary funds.
8. Budget appropriations lapse at the end of each fiscal year.
9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

Note 3 – Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated three banks for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

	<u>Carrying Amounts</u>
Total Deposits	<u>183,397.82</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 3 – Deposits and Investments (continued)

	<u>Bank Balances</u>
Insured (FDIC)	155 522 86
Uninsured and Uncollateralized	<u>31 862 63</u>
Total Deposits	<u>187 385 49</u>

The Township did not have any investments as of March 31, 2006.

Note 4 – Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

	<u>Balance 4/1/05</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 3/31/06</u>
<u>Governmental Activities:</u>				
Land	11 005 00	40 000 00	-	51 005 00
Buildings	25 045 00	65 001 00	-	90 046 00
Equipment	<u>15 476 50</u>	<u>-</u>	<u>-</u>	<u>15 476 50</u>
Total	51 526 50	105 001 00	-	156 527 50
Accumulated Depreciation	<u>(13 202 37)</u>	<u>(3 021 61)</u>	<u>-</u>	<u>(16 223 98)</u>
Net Capital Assets	<u>38 324 13</u>	<u>(101 979 39)</u>	<u>-</u>	<u>140 303 52</u>

Note 5 – Pension Plan

The Township has a defined contribution pension plan covering substantially all full time employees. During the year ended March 31, 2006, the Township contributed \$3,080.40.

Note 6 – Deferred Compensation Plan

The Township does not have a deferred compensation plan.

Note 7 – Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Note 8 – Transfers In and Transfers Out

For the fiscal year ended March 31, 2006, the Township made the following interfund transfers:

<u>Fund</u>	<u>Transfers In</u>	<u>Fund</u>	<u>Transfers Out</u>
Cemetery Perpetual Care	<u>2 688 40</u>	General	<u>2 688 40</u>
Total	<u>2 688 40</u>	Total	<u>2 688 40</u>

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 9 – Building Permits

The Township of Elbridge does not issue building permits. Building permits are issued by the County of Oceana.

Note 10 – Interfund Receivables and Payables

The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Fund</u>	<u>Interfund Payable</u>
General	<u>184 90</u>	Current Tax Collection	<u>184 90</u>
Total	<u>184 90</u>	Total	<u>184 90</u>

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
Year ended March 31, 2006

	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Revenues:				
Property taxes	78 433 80	78 433 80	79 902 95	1 469 15
Licenses and permits	700 00	700 00	1 020 00	320 00
State revenue sharing	60 000 00	60 000 00	95 591 73	35 591 73
Charges for services-PTAF	4 300 00	4 300 00	5 595 43	1 295 43
Interest	4 000 00	4 000 00	2 111 37	(1 888 63)
Miscellaneous	5 280 00	5 280 00	8 389 47	3 109 47
Total revenues	152 713 80	152 713 80	192 610 95	39 897 15
Expenditures:				
Legislative:				
Township Board	8 700 00	6 200 00	5 832 52	(367 48)
General government:				
Supervisor	4 525 00	4 525 00	4 438 96	(86 04)
Elections	3 550 00	3 450 00	2 830 13	(619 87)
Assessor	4 920 00	4 920 00	4 499 20	(420 80)
Clerk	8 500 00	8 500 00	7 931 17	(568 83)
Board of Review	1 700 00	1 700 00	1 479 76	(220 24)
Treasurer	11 100 00	11 100 00	10 242 65	(857 35)
Building and grounds	16 575 00	21 773 86	21 703 85	(70 01)
Unallocated	6 000 00	1 000 00	559 99	(440 01)
Public safety:				
Fire protection	55 786 80	55 786 80	55 786 80	-
Zoning	5 725 00	5 725 00	3 873 94	(1 851 06)
Public works:				
Highways and streets	114 804 00	30 304 00	27 025 56	(3 278 44)
Culture and recreation:				
Recreation	3 616 00	3 616 00	2 466 00	(1 150 00)
Other functions:				
Fringe benefits	4 000 00	4 000 00	3 746 74	(253 26)
Contingency	30 500 00	12 400 14	-	(12 400 14)
Capital outlay	-	105 001 00	105 001 00	-
Total expenditures	280 001 80	280 001 80	257 418 27	(22 583 53)
Excess (deficiency) of revenues over expenditures	(127 288 00)	(127 288 00)	(64 807 32)	62 480 68
Other financing sources (uses):				
Operating transfers out	(5 000 00)	(5 000 00)	(2 668 40)	2 331 60
Total other financing sources (uses)	(5 000 00)	(5 000 00)	(2 668 40)	2 331 60
Excess (deficiency) of revenues and Other sources over expenditures and other uses	(132 288 00)	(132 288 00)	(67 475 72)	64 812 28
Fund balance, April 1	132 324 00	132 324 00	209 686 28	77 362 28
Fund Balance, March 31	36 00	36 00	142 210 56	142 174 56

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT
Year ended March 31, 2006

Township Board:	
Salaries and wages	1 430 00
Memberships and dues	675 19
Printing and publishing	363 35
Insurance	900 00
Miscellaneous	<u>2 483 98</u>
	<u>5 832 52</u>
Supervisor:	
Salary	3 999 96
Office supplies	<u>439 00</u>
	<u>4 438 96</u>
Elections:	
Wages	2 179 51
Miscellaneous	<u>650 62</u>
	<u>2 830 13</u>
Assessor:	
Salary	3 999 96
Office supplies	372 04
Printing and publishing	52 20
Memberships and dues	<u>75 00</u>
	<u>4 499 20</u>
Clerk:	
Salary – Clerk	6 000 00
Salary – Deputy	150 00
Office supplies	849 67
Miscellaneous	303 50
Education and training	<u>628 00</u>
	<u>7 931 17</u>
Board of Review:	
Wages	660 00
Miscellaneous	<u>819 76</u>
	<u>1 479 76</u>
Treasurer:	
Salary – Treasurer	6 000 00
Salary – Deputy	150 00
Office supplies	1 153 54
Printing and publishing	2 463 18
Miscellaneous	<u>475 93</u>
	<u>10 242 65</u>
Building and grounds:	
Operating supplies	8 888 13
Insurance	5 451 00
Utilities	1 074 91
Repairs and maintenance	<u>6 289 81</u>
	<u>21 703 85</u>

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT
Year Ended March 31, 2004

Unallocated:	
Legal	<u>559 99</u>
Fire protection:	
Contracted services	<u>55 786 80</u>
Zoning:	
Wages	3 300 04
Miscellaneous	<u>573 90</u>
	<u>3 873 94</u>
Highways and streets:	
Contracted services	<u>27 025 56</u>
Cultural:	
Recreation	<u>2 466 00</u>
Fringe benefits	<u>3 746 74</u>
Capital outlay	<u>105 001 00</u>
Total Expenditures	<u><u>257 418 27</u></u>

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan
BALANCE SHEET- PERMANENT FUND
March 31, 2006

<u>Assets</u>	<u>Cemetery Perpetual Care</u>
Cash in bank	52 464 67
Total Assets	<u>52 464 67</u>
<u>Liabilities and Fund Balances</u>	
Liabilities	-
Fund balances:	
Reserved	52 464 67
Total Liabilities and Fund Balances	<u>52 464 67</u>

TOWNSHIP OF ELBRIDGE

Oceana County, Michigan

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE- PERMANENT FUND

Year ended March 31, 2006

	<u>Cemetery Perpetual Care</u>
Revenues:	
Charges for services	4 066 85
Interest	<u>2 11</u>
Total Revenues	<u>4 068 96</u>
Expenditures- Cemetery	<u>5 062 98</u>
Excess (deficiency) of revenues over expenditures	<u>(994 02)</u>
Other financing sources (uses):	
Operating transfers in	<u>2 668 40</u>
Total other financing sources (uses)	<u>2 668 40</u>
Excess of revenues and other sources over expenditures and other uses	1 674 38
Fund balance, April 1	<u>50 790 29</u>
Fund Balance, March 31	<u>52 464 67</u>

TOWNSHIP OF ELBRIDGE
Oceana County, Michigan

CURRENT TAX COLLECTION FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
Year ended March 31, 2006

	<u>Balance</u> <u>4/1/05</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>3/31/06</u>
<u>Assets</u>				
Cash in Bank	<u>164 35</u>	<u>506 100 99</u>	<u>506 080 44</u>	<u>184 90</u>
<u>Liabilities</u>				
Due to other funds	164 35	77 814 04	77 793 49	184 90
Due to others	<u>-</u>	<u>428 286 95</u>	<u>428 286 95</u>	<u>-</u>
Total Liabilities	<u>164 35</u>	<u>506 100 99</u>	<u>506 080 44</u>	<u>184 90</u>

CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

September 21, 2006

To the Township Board
Township of Elbridge
Oceana County, Michigan

We have audited the financial statements of the Township of Elbridge for the year ended March 31, 2006. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES

We conducted our audit of the financial statements of the Township of Elbridge in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board
Township of Elbridge
Oceana County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

OTHER COMMUNICATIONS

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

GASB 34 IMPLEMENTATION

The Governmental Accounting Standards Board issued a new reporting model for governmental units which was required to be implemented for the fiscal year ended March 31, 2006. The implementation of this pronouncement for the Township of Elbridge began with the year ended March 31, 2006. The daily operations and recording transactions did not change significantly, however, the Township is required to maintain additional records for the year end adjustments to the final presentation format.

COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

SEGREGATION OF DUTIES

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31, 2006.

To the Township Board
Township of Elbridge
Oceana County, Michigan

SUMMARY

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

Campbell, Kusterer & Co., P.C.
CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants